

WHAT IS CLAIMED IS:

- 1 1. A data storage method, comprising:  
2 receiving document information associated with a document to be  
3 stored;  
4 generating a pending record containing said document information;  
5 verifying said document information; and  
6 generating an active record if said verifying is successful.
- 1 2. The data storage method of claim 1, further comprising:  
2 receiving information identifying a classification of said document; and  
3 selecting a template based on said classification.
- 1 3. The data storage method of claim 2, wherein said received document  
2 information is defined by said template.
- 1 4. The data storage method of claim 2, wherein said template is selected  
2 from among a library of available templates.
- 1 5. The data storage method of claim 2, wherein said classification is a  
2 document collection classification.
- 1 6. The data storage method of claim 1, further comprising:  
2 determining if said document has previously been stored.
- 1 7. The data storage method of claim 2, wherein said template defines a  
2 plurality of data elements required to identify a document according to said  
3 classification.
- 1 8. The data storage method of claim 7, further comprising:

2 receiving document data corresponding to each of said plurality of data  
3 elements prior to generating said pending record.

1 9. The data storage method of claim 1, further comprising:  
2 associating said pending record with an image of said document.

1 10. The data storage method of claim 9, wherein said associating includes  
2 referencing a document record identifier in both said pending record and said  
3 image.

1 11. The data storage method of claim 1, further comprising:  
2 associating said active record with an image of said document.

1 12. The data storage method of claim 1, wherein said document  
2 information includes at least one of: a collection name; a file name; category  
3 information; location information; owner information; creator information; cross  
4 reference information; status information; history information; geographical  
5 information; and archive information.

1 13. The data storage method of claim 1, further comprising:  
2 storing said pending record in a document management database; and  
3 storing an indicator with said pending record indicating that it has not  
4 yet been approved.

1 14. The data storage method of claim 13, further comprising:  
2 modifying said indicator upon approval of said pending record, thereby  
3 converting said pending record into said active record.

1 15. The data storage method of claim 13, wherein access to said pending  
2 records in said document management database is limited to authorized  
3 reviewers operating client devices.

1 16. The data storage method of claim 1, wherein said receiving document  
2 information further comprises:  
3 receiving document information from an external system used to  
4 generate said document.

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1 17. A method for storing a document, comprising:  
2 conducting a search for existing records of a library system referencing  
3 said document;  
4 submitting a request to add said document to said library system if said  
5 search indicates that said document is not referenced in said library system,  
6 said request identifying at least a type of said document;  
7 entering document data in a data entry template, said data entry  
8 template selected based at least in part on said type of said document.

1 18. The method of claim 17, further comprising:  
2 forwarding said document data to a document management database,  
3 said document management database storing said document data in a  
4 document record.

1 19. The method of claim 18, further comprising:  
2 associating a document image with said document record.

1 20. The method of claim 19, wherein said document image is associated  
2 with said document record based on a record identifier of said document  
3 record.

1 21. A document retrieval method, comprising:  
2 receiving information associated with a desired document;  
3 identifying a record of a document management database containing  
4 said information;  
5 identifying a physical location of said document;  
6 displaying information from said record; and

7 identifying a location of an image of said document.

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Case	Age	Sex	Occupation	Duration of Illness	Site of Lesion	Microscopic Findings	Diagnosis
1	45	M	Farmer	10 years	Right lung	Granuloma with caseation	Tuberculosis
2	35	F	Teacher	5 years	Left lung	Granuloma with caseation	Tuberculosis
3	55	M	Engineer	15 years	Right lung	Granuloma with caseation	Tuberculosis
4	65	F	Homemaker	20 years	Left lung	Granuloma with caseation	Tuberculosis
5	40	M	Doctor	8 years	Right lung	Granuloma with caseation	Tuberculosis
6	30	F	Nurse	3 years	Left lung	Granuloma with caseation	Tuberculosis
7	50	M	Lawyer	12 years	Right lung	Granuloma with caseation	Tuberculosis
8	60	F	Retired	18 years	Left lung	Granuloma with caseation	Tuberculosis
9	42	M	Engineer	7 years	Right lung	Granuloma with caseation	Tuberculosis
10	38	F	Teacher	4 years	Left lung	Granuloma with caseation	Tuberculosis